

Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University)

Master's Course, Graduate School of Advanced Science and Engineering, Hiroshima University  
AY2021 Self-inspection and Annual Report

**Area 1: Criteria for basic organization for education and research**

**Criterion 1-1: A management system necessary for developing educational and research activities, etc. is properly established and functioning.**

<b>Analysis item 1-1-1</b>	<b>Faculty Meeting, etc. carry out necessary activities to deliberate on important matters concerning educational activities.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Number of meetings held: Board of Representatives: 12 (Number of members: 24) Faculty Meeting: 1 Academic Affairs Committee: 14 (Number of members: 17)
<b>[Remarks]</b>  ① Grounds and reasons for evaluation  ② Supplementary explanation of evidence  ③ Distinctive activities and efforts	① To carry out appropriate educational activities for the students (admission quota: 2) in cooperation with Leipzig University, the Board of Representatives (Faculty Meeting) deliberates on important matters concerning educational activities, such as the establishment of the Thesis Screening Committee and the recognition of completion and credits. In addition, the Academic Affairs Committee deliberates on matters concerning the organization of the curriculum, preparation of the syllabus and timetables, guidance for new students, education for students on learning, employment and research ethics, and other matters related to support for students on academic affairs and student life.  ③ At the faculty meeting held on March 17, 2022, it was decided to build a system in which the program faculty meeting will deliberate on the implementation status of grading/ credit approval/ student guidance/ and research ethics education, on the career paths of graduates, on verification of the results of questionnaires at the time of graduation and questionnaires about students' employers, and on self-assessment of program education. It was also decided to build a system in which the results of these deliberations will be checked and evaluated by the Delegates' Meeting, and if

	any problems are found, the Board of Representatives (Self-inspection and Evaluation Committee) or the Academic Affairs Committee will examine the curriculum and other areas for improvement. Through these efforts, the educational evaluation system of the Graduate School has been strengthened.
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## Area 2: Criteria for internal quality assurance

### Criterion 2-1: Internal quality assurance is functioning effectively.

<b>Analysis item 2-1-1</b>	<b>Initiatives to systematically and continuously collect and analyze the information necessary for self-inspection/evaluation are implemented in the school or the program, and verification is conducted on whether such initiatives are functioning effectively.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Number of meetings held by the Self-inspection and Evaluation Committee: 7 (Number of members: 24)
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① The Self-inspection and Evaluation Committee conducts inspections and evaluation of educational activities, etc. and accumulates the results of the class improvement questionnaire for each term as evidence. It also has a functioning feedback system, returning faculty members' comments in response to students' evaluation in the class improvement questionnaire. ③ At the faculty meeting held on March 17, 2022, it was decided to build a system in which the program faculty meeting will deliberate on the implementation status of grading/ credit approval/ student guidance/ and research ethics education, on the career paths of graduates, on verification of the results of questionnaires at the time of graduation and questionnaires about students' employers, and on self-assessment of program education. It was also decided to build a system in which the results of these deliberations will be checked and evaluated by the Delegates' Meeting, and if any problems are found, the Board of Representatives (Self-inspection and Evaluation Committee) or the Academic Affairs Committee will examine the curriculum and other areas for improvement. Through these efforts, the educational evaluation system of the Graduate School has been strengthened.

Analysis item 2-1-2	The opinions of students, alumni and other parties concerned are collected and analyzed systematically and continuously, and efforts for utilizing such opinions are made.
Self-inspection/evaluation unit	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Results of the class improvement questionnaire by MOMIJI Completion Schedule (Master's Courses) (Student Handbook p.67) "Notification of the Research Title" "Outline of Research Plan" (Student Handbook P27-28) The schedule and various forms for graduation are posted on the Graduate School's website. ( <a href="https://www.hiroshima-u.ac.jp/en/adse/student/form">https://www.hiroshima-u.ac.jp/en/adse/student/form</a> )
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① Each laboratory has established a communication system between the faculty and the students. Interviews are held as necessary to share issues related to educational and research activities and student life. In addition, faculty members in charge of class subjects reflect on the results of the class improvement questionnaire by MOMIJI and prepare improvement plans. The program has been in operation for less than two years and has not yet graduated any graduates; a completion questionnaire will be administered to graduates from the end of FY2022 onward. ③ There is a functioning system to share and inspect issues and progress in educational and research activities through interviews between the students and supervisors each time the students submit the "Notification of the Research Title" and the "Outline of Research Plan" and conduct interim presentations based on the "Completion Schedule (Master's Courses)."

**Criterion 2-2: The quality of the faculty and those who support or assist educational and research activities is ensured through an organization-wide initiative, and efforts are made to maintain and improve it.**

Analysis item 2-2-1	Information on grading and student guidance is shared at the program committee, etc. for improvement.
Self-inspection/evaluation unit	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable

	<input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Number of mutual class observations by the faculty: 4
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	Mutual class observation by the faculty has been planned and implemented. There is a functioning system for improvement, whereby the faculty members involved in the program can share the observers' comments as well as improvement plans made in response by the faculty members who conducted the class. In addition, in order to grasp the status of the educational and research activities of the faculty, data is progressively collected and examined for future analysis.

<b>Analysis item 2-2-2</b>	<b>Related personnel participate in faculty development (FD) workshops held by the university, schools, programs, etc., and the content is shared at the program committee, etc. for the improvement of education and research.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Number of FD workshops held and participants: 1, total 61 persons
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① An FD workshop on the University's teaching assistant (TA) system and the use of TAs and an FD on the current status and results of student exchange and future issues based on the coronavirus pandemic were held. The content was shared among the faculty members to help them improve their teaching methods.

### Area 3: Criteria for information disclosure

**Criterion 3-1: Information on educational and research activities is properly disclosed and thus accountability is fulfilled.**

<b>Analysis item 3-1-1</b>	<b>The objectives of the schools, departments, programs, etc., the admission policy, the curriculum policy, and the diploma policy are properly publicized and made known to people, including faculty members and students.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering

	Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Admission Policy, Curriculum Policy and Diploma Policy (The Graduate School's website; <a href="https://www.hiroshima-u.ac.jp/en/adse/about/div_int">https://www.hiroshima-u.ac.jp/en/adse/about/div_int</a> ) Curriculum Policy and Diploma Policy (Student Handbook p3-4)
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① The Admission Policy, Curriculum Policy and Diploma Policy are all published on the website and in the brochure of the Graduate School. The Admission Policy is also published in various application guidelines, and the Curriculum Policy and Diploma Policy are also published in the Student Handbook. In accordance with the review of the university-wide Admission Policy and Curriculum Policy, the Admission Committee and the Academic Affairs Committee discussed the review of the Admission Policy and Curriculum Policy, respectively, and the proposal was approved in the Board of Representatives on February 10, 2022. The Graduate School website and student handbook were updated accordingly.

#### Area 4: Criteria for facilities/equipment and student support

**Criterion 4-1: Facilities and equipment suitable for the educational research organization and curriculum have been established and effectively used.**

<b>Analysis item 4-1-1</b>	<b>Self-study rooms, group discussion rooms, information equipment rooms, classrooms and educational facilities are available outside of class hours, thus an independent learning environment is well prepared and effectively used.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Floor map of the Graduate School for International Development and Cooperation building
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence	① Each laboratory has graduate student rooms and seminar rooms. The library has an open-stack reading area, an employment information material area, and an open space for free discussion. Also, a new research space for students was newly installed in the library in AY2021 due to the renovation of the book stacks.

③ Distinctive activities and efforts	
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**Criterion 4-2: Counseling, advice and support are provided to students in terms of their daily lives, career paths, financial assistance, etc.**

<b>Analysis item 4-2-1</b>	<b>Appropriate support is provided to students in terms of course guidance, learning, daily life, financial matters, etc.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Student Handbook p22: Completion Schedule (Master's Courses) Student Handbook p27-28: "Notification of the Research Title," "Outline of Research Plan" Admission information for the Joint Degree Programme Hiroshima - Leipzig 「Joint International Master's Programme in Sustainable Development」 <a href="https://static.uni-graz.at/fileadmin/projekte/jointdegree/SD/SD_Application_Selection/Program_Information_for_Entrance_HU_20210113.pdf">https://static.uni-graz.at/fileadmin/projekte/jointdegree/SD/SD_Application_Selection/Program_Information_for_Entrance_HU_20210113.pdf</a>
<b>[Remarks]</b> ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① Each laboratory has established a communication system between the faculty and the students. Interviews are held as necessary to share issues related to educational and research activities and student life. ③ There is a functioning system to share and inspect issues and progress in educational and research activities through interviews between students and supervisors each time the students submit the "Notification of the Research Title" and the "Outline of Research Plan," and conduct interim presentations based on the "Completion Schedule (Master's Courses)." In addition, a scholarship system unique to the program has been established to provide financial support to students whose entrance university is Hiroshima University.

<b>Analysis item 4-2-2</b>	<b>A system has been established and implemented to provide daily life support, etc. to students with disabilities, international students, and other students who require special support.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering

	Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Application guidelines for the Joint International Master's Programme in Sustainable Development <a href="https://www.hiroshima-u.ac.jp/en/adse/news/62635">https://www.hiroshima-u.ac.jp/en/adse/news/62635</a> Website of Hiroshima University Accessibility Center <a href="https://www.achu.hiroshima-u.ac.jp/">https://www.achu.hiroshima-u.ac.jp/</a> Orientation for new students at the Graduate School of Advanced Science and Engineering  Supporter briefing documents 1-5
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① Special consideration is given to students with disabilities, etc. in taking exams and studying in cooperation with their supervisors and the University's Accessibility Center. For international students, all parts of the Student Handbook are prepared in English, and the Supporters, supervisors and the Management Support Office work together to provide necessary support for their daily life and study. ③ Instead of an orientation for new students by the entire Graduate School, a dedicated page consolidating necessary information has been set up on the website to ensure that the information is provided to all students. English materials, such as guidance on health and safety and guidance on harassment, are available on the online learning support system called Bb9, so that students can learn them at any time. In addition, in order that international students who have difficulty in travelling to Japan can smoothly take classes online, we held an explanatory meeting for Supporters and asked the professors in charge of classes to respond to international students taking classes online.

#### Area 5: Criteria for admission of students

##### Criterion 5-1: Students are properly admitted.

Analysis item 5-1-1	The admission process is carried out with an appropriate system in line with the admission policy.
Self-inspection/evaluation unit	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable

	<input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	<p>Number of meetings held by the Admissions Committee: 10 (Number of members: 19) Admission Policy of the Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University) <a href="https://www.hiroshima-u.ac.jp/en/adse/about/div_int">https://www.hiroshima-u.ac.jp/en/adse/about/div_int</a></p> <p>Examination schedule for the Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University) <a href="https://www.hiroshima-u.ac.jp/en/adse/news/62635">https://www.hiroshima-u.ac.jp/en/adse/news/62635</a></p>
[Remarks]  ① Grounds and reasons for evaluation  ② Supplementary explanation of evidence  ③ Distinctive activities and efforts	<p>① The Admissions Committee is responsible for the implementation plan and methods of the admission process, the management of examination questions, and etc., and conducts appropriate selection in accordance with the admission policy. The admission policy is clearly stated in the application guidelines and on the website. In cooperation with Leipzig University, an online management system has been established in consideration of the time difference, convenience of applicants, and crisis management.</p> <p>In accordance with the review of the university-wide Admission Policy and Curriculum Policy, the Admission Committee and the Academic Affairs Committee discussed the review of the Admission Policy and Curriculum Policy, respectively, and the proposal was approved in the Board of Representatives on February 10, 2022. The Graduate School website and student handbook were updated accordingly, and preparations were made to ensure that students are properly selected according to the new admission policy from the start of the new academic year.</p>

<b>Analysis item 5-1-2</b>	<b>Efforts are made to verify whether students are actually admitted in accordance with the admission policy, and the results are used to improve the admission process.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	<p>Application information for the Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University) Information on student recruitment for the program <a href="https://www.hiroshima-u.ac.jp/en/adse/news/62635">https://www.hiroshima-u.ac.jp/en/adse/news/62635</a></p>
[Remarks]  ① Grounds and reasons for	<p>① The admission policy is clearly stated in the application guidelines. A draft of the admission criteria is prepared jointly with Leipzig University in accordance with the</p>



evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	admission policy, and appropriate decisions are made at the admission decision meeting (Board of Representatives). A system has been established to share information with Leipzig University and make improvements in case problems should arise in the admission process.
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**Criterion 5-2: The number of students enrolled is adequate for the admission quota.**

<b>Analysis item 5-2-1</b>	<b>The number of students enrolled does not significantly exceed or fall below the admission quota.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Number of students enrolled: 2; percentage of admission quota: 100%
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① A system to manage the admission quota of the entire Graduate School has been established in close cooperation with Leipzig University. Thus, in AY2021, two students (one student whose entrance university is Hiroshima University and one student whose entrance university is Leipzig University) were enrolled to fill the admission quota of two.

**Area 6: Criteria for curriculum and learning outcomes**

**Criterion 6-1: The organization of the curriculum and the content of the class subjects are systematic and of an appropriate level in accordance with the diploma policy and the curriculum policy.**

<b>Analysis item 6-1-1</b>	<b>The organization of the curriculum and the content of the class subjects are systematic and of a level appropriate for the degree to be awarded.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Curriculum Policy and Diploma Policy of the Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University) <a href="https://www.hiroshima-u.ac.jp/en/adse/about/div_int">https://www.hiroshima-u.ac.jp/en/adse/about/div_int</a>

	Student Handbook p6-8, p10, p27-32: “Class Subjects and Registration (Joint International Master’s Programme in Sustainable Development (Hiroshima University and Leipzig University)),” “Common Graduate Subjects,” and other specified forms
<p>[Remarks]</p> <p>① Grounds and reasons for evaluation</p> <p>② Supplementary explanation of evidence</p> <p>③ Distinctive activities and efforts</p>	<p>① In cooperation with the Joint International Master’s Programme in Sustainable Development (Hiroshima University - University of Graz) at the Graduate School of Humanities and Social Sciences, Basic Subjects are offered, allowing students majoring in science and engineering and those majoring in social sciences to study in the same classroom and come into contact with different perspectives and ways of thinking, thereby promoting their understanding of multiple fields beyond their conventional framework of expertise. In addition to this, in cooperation with Leipzig University, the program offers Specialization Subjects, Integration Subjects and Master Thesis Classes regarding the technologies necessary to realize environmentally sustainable development. The curriculum is systematically organized to foster students with an ability to conduct research and practical work based on the sustainable development principles in environmental studies and using scientific and engineering approaches in order to resolve pressing regional and global issues related to the SDGs, and those with excellent collaboration and communication skills to be exerted at universities, research institutions, governments, international organizations, private businesses, NGOs, etc., as well as competitive capability to secure employment (employability) in the international labor market. Furthermore, these class subjects are taught by faculty members with high expertise who have been screened for educational qualifications at the Graduate School, and thus educational content of a level appropriate for the degree to be awarded has been ensured.</p> <p>③ At a faculty meeting held on 17 March 2022, a model of study for each programme and major was drawn up. This reflects a systematic curriculum based on the type of degree, the personnel to be trained and the research theme. It was also published on the website as a reference for students during their studies.</p>

<b>Analysis item 6-1-2</b>	<b>A research guidance system, such as clearly defining the supervisor with regard to guidance for the preparation of the thesis (including the results of research on a specific subject), etc., are organized and students receive research supervision based on formulated plans.</b>
Self-inspection/evaluation unit	Joint International Master’s Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable

	<input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	<p>Student Handbook p34: Article 7 of the bylaws of the Graduate School.</p> <p>Orientation of the Graduate School <a href="https://www.hiroshima-u.ac.jp/en/adse/news/60360">https://www.hiroshima-u.ac.jp/en/adse/news/60360</a></p> <p>Student Handbook p22: Schedule for completion of the program</p> <p>Revision of the 'Research Title Notification' and introduction of the 'Research Guidance Status Report'</p>
<p>[Remarks]</p> <p>① Grounds and reasons for evaluation</p> <p>② Supplementary explanation of evidence</p> <p>③ Distinctive activities and efforts</p>	<p>Article 7 of the detailed regulations of the Graduate School stipulates that one main supervisor and one or more sub-supervisors are to be appointed promptly after the student's enrolment in order to provide guidance on coursework and research. In the 'Schedule to completion', it is notified at the new student orientation that the submission of the 'research title notification' and also the examination of the study plan and research plan are to be discussed with the primary supervisor. Six months after enrolment, students are required to submit a 'Research Plan Outline', confirm the validity of the degree they have obtained in relation to their research topic, and present their research in an 'Interim Presentation'. For the preparation of the master's thesis, students are required to resubmit a 'research plan outline' if there is a revision of the research theme or research direction after the presentation of their research, to draw up a master's thesis writing plan at the beginning of their second year of study, and to submit a 'master's thesis outline' at the beginning of their final semester. In addition to these submissions, a system where supervisors can confirm their students' research contents was established</p> <p>③ In order for students to acquire the ability to see things from multiple perspectives, at least one of the secondary supervisors is a teacher in a different field of specialisation from the main supervisor, and it is possible for teachers from other graduate schools or universities to supervise students. In addition, the future research guidance plan for students and the research guidance status report were discussed at the Faculty Meeting held on 17 March 2022. With regard to students' research guidance plans, it was decided to partially revise the current 'Research Title Notification' form to accommodate this and to add both a check box indicating that 'the main supervisor has formulated a research guidance plan sharing it with the secondary supervisor and made it clear to the students' and a supplementary note stating that 'the research guidance plan should be submitted immediately upon request' to the entry field for the main supervisor. This will be applied from students enrolled in April 2022, and for students enrolled before then, in addition to the 'Outline of Research Plan' mentioned above, the 'Research Guidance Status Report' for each semester mentioned below will also be used. As to students' Research Guidance Status</p>

	Report, it was decided to introduce the preparation of a 'Research Guidance Status Report', which was prepared as a form to report the research guidance plan, research guidance report (including guidance methods), the implementation status of course guidance, the implementation status of learning consultation (advice), etc. It was introduced from the first semester of 2022.
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**Criterion 6-2: Appropriate forms of classes and teaching methods are adopted in accordance with the diploma policy and the curriculum policy.**

<b>Analysis item 6-2-1</b>	<b>The curriculum is systematically organized based on the curriculum policy; forms of classes and teaching methods (guidance for research, thesis, etc.) appropriate for the education of the field are prepared; and the methods and content of the classes are clearly shown to the students.</b>
Self-inspection/evaluation on unit	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Curriculum Policy <a href="https://www.hiroshima-u.ac.jp/adse/div_int">https://www.hiroshima-u.ac.jp/adse/div_int</a> Student Handbook: "Class Subjects and Registration (Joint International Master's Programme in Sustainable Development (Hiroshima University and Leipzig University))" Curriculum Model <a href="https://www.hiroshima-u.ac.jp/system/files/171523/%28202109%E4%BF%AE%E6%AD%A3%29%202021%E5%B9%B4%E5%BA%A6_%E5%85%88%E9%80%B2%E7%90%86%E5%B7%A5%E5%AD%A6%E7%94%9F%E4%BE%BF%E8%A6%A7_%E8%8B%B1%E8%AA%9E.pdf">https://www.hiroshima-u.ac.jp/system/files/171523/%28202109%E4%BF%AE%E6%AD%A3%29%202021%E5%B9%B4%E5%BA%A6_%E5%85%88%E9%80%B2%E7%90%86%E5%B7%A5%E5%AD%A6%E7%94%9F%E4%BE%BF%E8%A6%A7_%E8%8B%B1%E8%AA%9E.pdf</a>
[Remarks]	① The curriculum for the program is organized and implemented based on the following policy so that students are able to achieve the objectives stated in the Diploma Policy. • Basic Subjects (48 credits) are offered to allow students to develop the capabilities required for studies regarding sustainable development, such as the interdisciplinary thinking and the fundamental ability for exploring sustainable development from various perspectives. • Specialization Subjects (65 credits) are offered to deepen students' understanding of basic theories, techniques and application cases/methods regarding the technologies
① Grounds and reasons for evaluation	
② Supplementary explanation of evidence	
③ Distinctive activities and efforts	

	<p>necessary for achieving environmentally sustainable development.</p> <ul style="list-style-type: none"> <li>• Integration Subjects (46 credits) are offered to deepen students' understanding of sustainable development and enhance their practical skills by bringing together the various scientific approaches they have studied, and to encourage them to explore their research fields more deeply, develop their career after completion, and enhance their intellectual curiosity, etc.</li> <li>• Master Thesis Classes (30 credits) are offered to promote students' independent research and help them acquire research capabilities and practical skills to achieve the SDGs based on energy engineering, resource management engineering, environmental studies, and urban engineering.</li> </ul> <p>③ At a faculty meeting held on 17 March 2022, a model of study for each programme and major was drawn up. This reflects a systematic curriculum based on the type of degree, the personnel to be trained and the research theme. It was also published on the website to serve as a reference for students during their studies.</p>
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**Criterion 6-3: Appropriate course guidance and support are provided in accordance with the diploma policy.**

<b>Analysis item 6-3-1</b>	<b>A system for course guidance and study counseling that can meet the needs of students is in place, and advice and support are provided.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Student Handbook p.22: "Completion Schedule (Master's Courses)" Orientation for new students Introduction of 'Research Guidance Status Report'
<b>[Remarks]</b> ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	<p>① The academic committee members provide students with appropriate guidance on registration and other methods, courses and student life, using materials prepared by the Graduate School. The timing for students to establish class registration plans and research plans is incorporated in the Completion Schedule, and is shared by the students and the faculty. The faculty members provide appropriate support for course guidance and study consultation.</p> <p>③ As a record of the implementation of course guidance and study counselling for students, it was decided that a 'Research Guidance Status Report' will be prepared every semester from FY2022. By accumulating information like a portfolio, it is expected that continuous course guidance and study consultation will be provided based on the content of past consultation.</p>

<b>Analysis item 6-3-2</b>	<b>Efforts are made to cultivate students' skills necessary for social and professional independence.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Student Handbook p6-8: "Class Subjects and Registration (Joint International Master's Programme in Sustainable Development (Hiroshima University and Leipzig University))"
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① As Common Graduate Subjects, Sustainable Development Subjects (four subjects including "World Peace and Hiroshima") and Career Development and Data Literacy Subjects (seven subjects including "Career Management for Engineers" and "Introduction to MOT") are offered to foster students with an understanding of the SDGs, the ability to create science that leads to sustainable development, and the knowledge and skills to solve various problems in contemporary society. In addition, as Common Subjects for the Graduate School, subjects on sociality (seven subjects including "MOT and Venture Business") are offered to increase students' motivation for social contribution and develop their communication skills necessary for interdisciplinary and collaborative work and the ability to apply these skills to the real world. ③ Credits of Integration Subjects are approved as necessary credits in order to deepen students' understanding of sustainable development and enhance their practical skills by bringing together the various scientific approaches they have studied, and to encourage them to explore their research fields more deeply, develop their career after completion, and enhance their intellectual curiosity, etc.

<b>Analysis item 6-3-3</b>	<b>A system has been established and implemented to provide learning support to students with disabilities, international students, and other students who require special support in studying.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable

<p>Evidence</p>	<p>Application information for the Joint International Master's Programme in Sustainable Development</p> <p><a href="https://www.hiroshima-u.ac.jp/en/adse/news/62635">https://www.hiroshima-u.ac.jp/en/adse/news/62635</a></p> <p>Website of Hiroshima University Accessibility Center</p> <p><a href="https://www.achu.hiroshima-u.ac.jp/">https://www.achu.hiroshima-u.ac.jp/</a></p> <p>Orientation for new students by Graduate School of Advanced Science and Engineering</p> <p><a href="https://www.hiroshima-u.ac.jp/en/adse/student/ssorientation">https://www.hiroshima-u.ac.jp/en/adse/student/ssorientation</a></p> <p>Supporter briefing documents 1-5</p>
<p>[Remarks]</p> <p>① Grounds and reasons for evaluation</p> <p>② Supplementary explanation of evidence</p> <p>③ Distinctive activities and efforts</p>	<p>① Special consideration for taking exams and studying is given to students with disabilities, etc. in cooperation with their supervisors and the University's Accessibility Center. For international students, the Supporters, supervisors and the Management Support Office work together to provide necessary support for their daily life and study.</p> <p>③ Instead of an orientation for new students by the entire Graduate School, a dedicated page consolidating necessary information has been set up on the website to ensure that the information is provided to all students. In addition, <u>in order that</u> international students who have difficulty in travelling to Japan can smoothly take classes online, we asked the program faculties to respond to international students taking classes online.</p>

**Criterion 6-4: Fair grading is carried out rigorously and objectively in accordance with the curriculum policy.**

<p><b>Analysis item 6-4-1</b></p>	<p><b>Grading and credit recognition are carried out in light of the educational policy of the field, and are effective in the educational field.</b></p>
<p>Self-inspection/evaluation unit</p>	<p>Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering</p>
<p>Self-evaluation</p>	<p>■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable □ ② Not very applicable □ ① Not applicable</p>
<p>Evidence</p>	<p>Curriculum Policy: <a href="https://www.hiroshima-u.ac.jp/en/adse/about/div_int">https://www.hiroshima-u.ac.jp/en/adse/about/div_int</a></p> <p>Items for mandatory deliberation by the program faculty meeting (Document 6 of the faculty meeting held on 17 March 2022)</p> <p>Results of deliberations on grading, credit approval, student guidance and research ethics education in the previous semester (Document 3, Board of Representatives held on 19 May 2022)</p>
<p>[Remarks]</p> <p>① Grounds and reasons for</p>	<p>① Courses are arranged in accordance with the Program's curriculum policy. In addition, syllabuses clearly stating the grading methods, etc. are prepared for all</p>

<p>evaluation</p> <p>② Supplementary explanation of evidence</p> <p>③ Distinctive activities and efforts</p>	<p>class subjects and are available to students.</p> <p>③ At the Faculty Meeting held on 17 March 2022, it was decided that, in order to systematically establish a self-inspection and evaluation system for the Graduate School, the essential deliberation items of the Program Faculty Meeting would be defined, and the minutes of the deliberations results of these deliberation items would be submitted to the Board of Representatives (Self-inspection and Evaluation Committee) for further inspection and evaluation from the perspective of the entire Graduate School. The deliberation items included the implementation status of grading, credit approval, student guidance and research ethics education, and it was decided to take the following actions.</p> <p>1) Confirm that grading and credit approval are carried out in light of the program's curriculum policy and that the educational content is effective. If there are any problems, their solutions and improvements are discussed on a case-by-case basis.</p> <p>2) Confirm that grading and recognising credits are carried out rigorously and objectively in accordance with the grading criteria stated in the syllabus, and that there is no significant bias in the distribution of grades. If there are any problems, their resolution and improvement are discussed on a case-by-case basis.</p> <p>3) The results of the Research Guidance Status Report are checked and analysed using a tally table for each check item. The rate of participation in research ethics education is also analysed. If there are any problems in the formulation of research guidance plans, research guidance, course guidance, research progress, credit acquisition status, and the status of participation in research ethics education, the solutions and improvements will be discussed on a case-by-case basis.</p> <p>The results of the second semester of 2021 were discussed at the Board of Representatives held on 19 May 2022, based on the deliberation results of each program and department, and the results were found to have been implemented appropriately. In addition, the distribution of grades for the common courses of the Graduate School was also confirmed by the Board of Representatives, as it was not subject to deliberation by the program faculty meetings, and was also found to have been implemented appropriately.</p>
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<p><b>Analysis item 6-4-2</b></p>	<p><b>Grading criteria are made known to students.</b></p> <p><b>Whether the grading criteria are announced to students</b></p>
<p>Self-inspection/evaluation unit</p>	<p>Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering</p>
<p>Self-evaluation</p>	<p>■ ⑤ Fully applicable □ ④ Applicable □ ③ Slightly applicable</p>



	<input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Student Handbook p.8 Grade objection filing system (stated in the Student Handbook) <a href="https://momiji.hiroshima-u.ac.jp/momiji-top/en/learning/filing.html">https://momiji.hiroshima-u.ac.jp/momiji-top/en/learning/filing.html</a>
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① An agreement on the credit transfer system has been signed between Hiroshima University and Leipzig University, and the rules are clearly stated in the Student Handbook. In addition, Hiroshima University's system for filing grade objections is also clearly stated in the Student Handbook. If a petition is filed by a student, the University responds appropriately to the student and fulfills its accountability.

<b>Analysis item 6-4-3</b>	<b>It is systematically confirmed that grading and credit recognition for each class subject are carried out rigorously and objectively in accordance with the grading criteria.</b>
Self-inspection/evaluation unit	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Curriculum Policy: <a href="https://www.hiroshima-u.ac.jp/en/adse/about/div_int">https://www.hiroshima-u.ac.jp/en/adse/about/div_int</a> 成績評価異議申立制度 Items for mandatory deliberation by the program faculty meeting (Document 6 of the faculty meeting held on 17 March 2022) Results of deliberations on grading, credit approval, student guidance and research ethics education in the previous semester (Document 3, Board of Representatives held on 19 May 2022)
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① Courses are arranged in accordance with the Program's curriculum policy. In addition, syllabuses clearly stating the grading methods, etc. are prepared for all class subjects and are available to students. ③ At the Faculty Meeting held on 17 March 2022, it was decided that, in order to systematically establish a self-inspection and evaluation system for the Graduate School, the essential deliberation items of the Program Faculty Meeting would be defined, and the minutes of the deliberations resulting of these deliberation items would be submitted to the Board of Representatives (Self-inspection and Evaluation Committee) for further inspection and evaluation from the perspective of the entire Graduate School. The deliberation items included the implementation status of grading, credit approval, student guidance and research ethics education, and it was

	<p>decided to take the following actions.</p> <p>1) Confirm that grading and credit approval are carried out in light of the program's curriculum policy and that the educational content is effective. If there are any problems, their solutions and improvements are discussed on a case-by-case basis.</p> <p>2) Confirm that grading and recognising credits are carried out rigorously and objectively in accordance with the grading criteria stated in the syllabus, and that there is no significant bias in the distribution of grades. If there are any problems, their resolution and improvement are discussed on a case-by-case basis.</p> <p>3) The results of the Research Guidance Status Report are checked and analysed using a tally table for each check item. The rate of participation in research ethics education is also analysed. If there are any problems in the formulation of research guidance plans, research guidance, course guidance, research progress, credit acquisition status, and the status of participation in research ethics education, the solutions and improvements will be discussed on a case-by-case basis.</p> <p>The results of the second semester of 2021 were discussed at the Board of Representatives held on 19 May 2022, based on the deliberation results of each program and department, and the results were found to have been implemented appropriately. In addition, the distribution of grades for the common courses of the Graduate School was also confirmed by the Board of Representatives, as it was not subject to deliberation by the program faculty meetings, and was also found to have been implemented appropriately.</p> <p>Therefore, there is an organized confirmation system to check and evaluate at the Bord of Representatives through the program faculty meetings.</p>
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**Criterion 6-5: Fair decisions on completion are made in accordance with the objectives of the university, etc. and the diploma policy.**

<b>Analysis item 6-5-1</b>	<b>Evaluation criteria for degree theses, etc. related to the recognition of completion have been established and are made known to the students, and completion is recognized under an appropriate screening system.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Student Handbook p26: "Decision Criteria for Awarding Degrees and Evaluation

	<p>Standards for Degree Theses”</p> <p>Student Handbook p24: “Implementation Guidelines of the Master’s Thesis Screening and Final Examination of the Graduate School of Advanced Science and Engineering, Hiroshima University”</p> <p>Student Handbook p22: “Completion Schedule (Master’s Courses)”</p>
<p>[Remarks]</p> <p>① Grounds and reasons for evaluation</p> <p>② Supplementary explanation of evidence</p> <p>③ Distinctive activities and efforts</p>	<p>① The ”Decision Criteria for Awarding Degrees and Evaluation Standards for Degree Theses” and the “Implementation Guidelines of the Master’s Thesis Screening and Final Examination” have been established in cooperation with Leipzig University. The Completion Schedule is published in the Student Handbook and is notified to the students. It is prescribed that the Thesis Screening Committee consists of a chief referee and two or more sub-referees under approval from the Faculty Meeting, that at least one of the sub-referees shall be selected from among the faculty members of other programs or other graduate schools, and that sub-referees can be selected from among researchers of other universities, research institutes, companies, etc. Ultimately, it is finalised by the Board of Representatives. Thus, a system is in place to recognize the completion of courses with more fairness and objectivity under an appropriate screening system.</p>

**Criterion 6-6: Appropriate learning outcomes are obtained in accordance with the objectives of the university, etc. and the diploma policy.**

<b>Analysis item 6-6-1</b>	<b>Learning outcomes are recognized based on the status of students’ career paths, such as going on to higher education and finding employment.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master’s Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	
<p>[Remarks]</p> <p>① Grounds and reasons for evaluation</p> <p>② Supplementary explanation of evidence</p> <p>③ Distinctive activities and efforts</p>	<p>This item is not subject to evaluation because there are no graduates.</p>

<b>Analysis item 6-6-2</b>	<b>Learning outcomes are recognized based on the degree of skill growth required in the field of education and the status of course completion and acquisition of qualifications.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	Since there are only two students, it is not possible to analyze class improvement questionnaires without identifying individuals.

<b>Analysis item 6-6-3</b>	<b>Results of interviews with students in terms of the levels of learning achievement and satisfaction indicate that learning outcomes have been achieved.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① Since there are only two students, it is not possible to analyze class improvement questionnaires without identifying individuals.

<b>Analysis item 6-6-4</b>	<b>Results of interviews with alumni and individuals involved in their careers indicate that the learning outcomes have been achieved.</b>
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<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	This item is not subject to evaluation because there are no graduates.

<b>Analysis item 6-6-5</b>	<b>There are systems and evaluation criteria to promote students' growth in research efforts and presentation of research results, and their growth in effectiveness (logical thinking, international perspectives, presentation skills, etc.) is recognized.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Student Handbook p22: "Completion Schedule (Master's Courses)" Student Handbook p27-32: "Outline of Research Plan," "Outline of the Master's Thesis," "Summary of the Master's Thesis"
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① The flow of the schedule to completion is shown as follows: submission of the "Outline of Research Plan," interim presentation, resubmission of the "Outline of Research Plan" (when the research theme is revised), taking "Research Ethics Education (Graduate School Students - Advanced)," submission of the "Outline of the Master's Thesis," submission of the master's thesis, submission of the "Summary of the Master's Thesis," oral presentation for the master's thesis, and final examination. There is a functioning system whereby students can check the progress of their research efforts and results through interviews with their supervisors in each phase.

**Area 7: Criteria for the internationality of education**

**Criterion 7-1: Initiatives to internationalize the campus and develop global human resources are systematically implemented.**

<b>Analysis item 7-1-1</b>	<b>International students are admitted under an appropriate system at schools, departments, programs, etc.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Number of international students: 2 out of 2 (100%) Number of courses that can be completed in English: 1 Orientation for new students (English version) <a href="https://www.hiroshima-u.ac.jp/en/adse/student/ssorientation">https://www.hiroshima-u.ac.jp/en/adse/student/ssorientation</a> Student Handbook (English version)
<b>[Remarks]</b>  ① Grounds and reasons for evaluation  ② Supplementary explanation of evidence  ③ Distinctive activities and efforts	① Two international students were accepted as the second cohort in October 2021. (One of these students and one student enrolled in 2020 left the university because they were unable to travel to Japan due to the new Coronavirus, so the total number of students as of 1 May 2022 was two.) There is a curriculum that can be completed in English. The Supporters provide assistance even before international students' enrollment by supporting their course registration and preparing the Student Handbook, orientation handouts, and various submission forms in English, so that international students who cannot come to Japan can take classes online and in English. Assistance after enrollment includes improving the submission forms and materials on the bulletin board and providing support for daily life.

<b>Analysis item 7-1-2</b>	<b>Students are properly informed about study abroad programs, and receive appropriate support such as course guidance.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable

Evidence	Student Handbook p6-8: “Class Subjects and Registration (Joint International Master’s Programme in Sustainable Development (Hiroshima University and Leipzig University))”
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① A joint curriculum with Leipzig University is provided for the program, and students spend their second and third semesters after enrollment at the partner university (Leipzig University or Hiroshima University). Students are guided through an orientation for new students and course counseling by supervisors so that they can proceed with their course plans until completion without problems.

#### Area 8: Criteria for the promotion of recurrent education

**Criterion 8-1: Initiatives to promote recurrent education, programs for working adults, cooperation with primary and secondary education, and lifelong learning are systematically implemented.**

<b>Analysis item 8-1-1</b>	<b>Programs that contribute to the promotion of recurrent education (short-term programs, certificate programs, etc.) are open to the public.</b>
<b>Self-inspection/evaluation on unit</b>	Joint International Master’s Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Admission information for the Joint Degree Programme Hiroshima - Leipzig <a href="https://www.jointdegree.eu/de/sustainable-development-jd/application-selection/required-documents/">https://www.jointdegree.eu/de/sustainable-development-jd/application-selection/required-documents/</a>
[Remarks] ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① The program places importance on practical work experience as a working adult, which is confirmed at the stage of student selection. Upon completion, students are awarded a degree in international cooperation.

<b>Analysis item 8-1-2</b>	<b>Programs are developed based on the needs of society and an appropriate</b>
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	<b>guidance system is established.</b>
<b>Self-inspection/evaluation unit</b>	Joint International Master's Programme in Sustainable Development (Hiroshima University - Leipzig University), Graduate School of Advanced Science and Engineering
Self-evaluation	<input checked="" type="checkbox"/> ⑤ Fully applicable <input type="checkbox"/> ④ Applicable <input type="checkbox"/> ③ Slightly applicable <input type="checkbox"/> ② Not very applicable <input type="checkbox"/> ① Not applicable
Evidence	Student Handbook p6-8: "Class Subjects and Registration (Joint International Master's Programme in Sustainable Development (Hiroshima University and Leipzig University))"
<b>[Remarks]</b> ① Grounds and reasons for evaluation ② Supplementary explanation of evidence ③ Distinctive activities and efforts	① As Common Graduate Subjects, Sustainable Development Subjects (four subjects including "World Peace and Hiroshima") and Career Development and Data Literacy Subjects (seven subjects including "Career Management for Engineers" and "Introduction to MOT") are offered. The curriculum is designed to foster students with an understanding of the SDGs, the ability to create science that leads to sustainable development, and the knowledge and skills to solve various problems in contemporary society, in line with the needs of society. In addition, as Common Subjects for the Graduate School, subjects on sociality (seven subjects including "MOT and Venture Business") are offered. The curriculum is designed to increase students' motivation for social contribution and to develop their communication skills necessary for interdisciplinary and collaborative work and also the ability to apply these skills to the real world.